



**Madison County
Farm Bureau**

HIRING COMMUNICATIONS ASSOCIATE

ORGANIZATION

Madison County Farm Bureau is a non-profit, member based organization focused on providing advocacy, information, and development. Our mission statement aligns with that of Illinois Farm Bureau: "We work to improve the economic well-being of agriculture and enrich the quality of farm family life."

JOB DESCRIPTION

The Communications Associate position is responsible for day to day office tasks, membership, Young Leaders committee management, social media, newsletters, webpage design, consumer education, and other duties as assigned. This position will also require advocating for the agricultural industry and Farm Bureau members. The Communications Associate will report to the County Farm Bureau Manager.

REQUIREMENTS AND QUALIFICATIONS

An associates or bachelors degree in marketing, business, agriculture, communications, or other related field is required. Social media and computer knowledge is required. You must have your own transportation. You must be willing to travel within 150+ miles of Edwardsville, available for occasional evening, overnight, and weekend work, and able to lift 50 pounds. Applicants must be able to clearly communicate with leadership, task oriented with ample planning skills. Agriculture experience is preferred, but not required.

EMPLOYMENT INFORMATION

- Salary wage between \$45,000-\$50,000 based on experience
- Approx. 40-50 hours/week
- 100% healthcare coverage (optional), optional vision & dental offered at employee expense
- Pension retirement
- Reimbursement for Farm Bureau travel expenses

HOW TO APPLY

Resumes may be submitted by e-mail or in person, no later than **November 30, 2026**. Cover letters are encouraged. In person interviews will take place as management sees fit.

Send resume or deliver to:

manager@madcofb.org

or

**Madison County Farm Bureau
900 Hillsboro Avenue, Suite 1
Edwardsville, IL 62025**